

BOARD MEETING AGENDA

MARCH 17, 2025

7:30 PM - Middle School Auditorium



1. **Opening Meeting: Call to Order/Pledge** - President John Wardle
2. **Student/Staff Recognition and Board Reports** - Evelyn Hippensteel
 - Staff Update - High School Staff
3. **Reading of Correspondence**
4. **Recognition of Visitors** - please sign in on the clipboard for tonight's meeting
5. **Public Comment Period**
6. **Approval of Minutes**

Motion to approve the [DIG Committee](#), [Committee of the Whole](#) and [Board Meeting](#) Minutes for March 3, 2025 as presented?

7. Financial Reports

7.a. Payment of Bills

<u>Fund Name</u>	<u>Amount</u>	<u>Fund Accounting Payment Register</u>	<u>Fund Accounting Payment Summary</u>
General Fund - Procurement Card	\$13,465.75	Procurement Card - Detail	See Procurement Card Detail
General Fund - Checks/ACH/Wires	\$4,226,738.26	General Fund - Detail	General Fund - Summary
Special Revenue	\$4,552.02	Special Revenue - Detail	Special Revenue - Summary
Capital Projects Reserve Fund	\$0.00	No Payments	No Payments
Cafeteria Fund	\$148,863.21	Cafeteria Fund - Detail	Cafeteria Fund - Summary
Student Activities	\$24,214.32	Student Activities - Detail	Student Activities - Summary

Total amount of all funds **\$4,417,833.56**

Motion to approve the Payment of Bills as presented

7.b. Treasurer's Fund Report

- [General Fund Report](#)
- [Special Revenue Report](#)
- [Capital Project Report](#)
- [Cafeteria Fund Report](#)
- [Student Activities Fund Report](#)
- [Student Activities Account Summary](#)
- [Investment Report](#)
- [Earned Interest and Bank Fees YTD for General Fund, Special Revenue, Capital Projects, ESCO and Cafeteria](#)
- [Earned Interest YTD Student Activities](#)

Treasurer's Fund Reports are noted.

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the [YTD General Fund Report](#) and the [YTD Taxes](#) for the Board. The General Fund report looks at our revenue and expenses for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

The Year-To-Date General Fund and Tax Reports are noted.

8. Old Business - Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #9 into one motion.

9.a. Recommended Approval of Extra Duty Positions

Scott Penner, Director of Athletics and Student Activities, recommends the following extra-duty staff:

- Mark Graham to serve as Co-Assistant High School Baseball Coach replacing Dylan Johnson who resigned.
- Madison Tack to serve as Assistant Middle School Volleyball Coach.

The administration recommends the Board of School Directors approve the extra-duty positions as presented.

9.b. Recommended Approval of Resignations

Administration received the following professional staff resignation:

- Cherie Williams provided a resignation from the position of High School Special Education Teacher.

Cheri Frank, Director of Custodial Services, received the following resignation:

- James Kiner provided a resignation from the position of part-time High School Custodian effective March 21, 2025.

Scott Penner, Director of Athletics and Student Activities, received the following extra-duty staff resignations:

- Bailey Lehman provided a resignation from the position of Assistant Field Hockey Coach.
- Heath Myers provided a resignation from the position of Assistant Field Hockey Coach.

The administration recommends the Board of School Directors approve the resignations as presented.

9.c. Recommended Approval of a Director of Student Services - Dr. Trisha Neibert-Reed

The administration recommends the Board of School Directors appoint Dr. Trisha Neibert-Reed to serve as Director of Student Services, replacing Dr. Abigail Leonard who resigned. Dr. Neibert-Reed's compensation for this position should be established at \$108,000.00 for the 2024-2025 school year, per the Act 93 Agreement.

The administration recommends the Board of School Directors approve Dr. Trisha Neibert-Reed as Director of Student Services as presented.

9.d. Recommended Approval of Transfer of Classified Personnel

As per Board Policy 309 Assignment and Transfer, the administration will transfer the classified employee listed below:

- Jacob Lautsbaugh from General Maintenance Technician to Maintenance Technician Electrical & Security Systems with no change in placement on the classified pay scale.

The administration recommends the Board of School Directors approve the classified staff transfer as presented.

9.e. Recommended Approval of Leave Without Pay

Section 6.09 of the contract between the Big Spring Education Association and the Big Spring School District provides "The Board may grant leave without pay to an employee who requests prior approval for such leave." Superintendent Dr. Nicholas Guarente received a request for leave without pay from the following employee:

- Genelle Walden, High School Special Education Teacher, is requesting leave without pay for a half day on February 26, and full days on February 27 and 28, 2025.

The administration recommends the Board of School Directors approve the leave without pay request as presented.

10. New Business - Actions Items

10.a. Approve LIU Joint Purchasing Board Electric Group Participation Agreement and Fuel Group Participation Agreement

The District has participated in the Lincoln IU Joint Purchasing Board electric group purchasing since December 2015. LIU Joint Purchasing Board is able to receive highly competitive pricing due to hedging. This agreement would extend the use of the Joint Purchasing Board to purchase electricity through 2027.

The administration recommends the Board of School Directors approve the continuation of the [Lincoln IU Joint Purchasing Board Electric Participation Agreement](#) and [Electricity Transaction Confirmation with Direct Energy](#) to December 31, 2027. The administration is authorized to sign the associated documents and contracts with this agreement.

10.b. Recommended Approval of Student Travel

High School Principal, Dr. Michael Carnes, is requesting permission for high school students and two advisors to travel to and participate in the following competition:

- Technology Student Association State Conference and Competition at Seven Springs Resort in Seven Springs, PA - April 23 - 25, 2025.

The administration recommends the Board of School Directors approve the student travel and participation as presented.

10.c. Recommended Approval of Fundraisers

Scott Penner, Director of Athletics and Student Activities, recommends the following 2024-2025 fundraisers:

- Bake Sale during Community Night on April 12, 2025 to benefit National Honor Society.
- Serve-A-Thon March 13 through April 16, 2025 to benefit the Middle School Volleyball Team.

10.c. Recommended Approval of Fundraisers (continued)

Clarissa Nace, Middle School Principal, recommends the following 2024-2025 fundraisers:

- Student Bistro March 24, 2025 during morning WIN to benefit Student Council.
- [Rada Cutlery](#) sale to benefit middle school students.

The administration recommends the Board of School Directors approve the fundraisers as presented.

10.d. Recommended Approval of School Property Utilization

- Nadja Liptak on behalf of Nikolic Soccer, Inc. is requesting use of the High School Turf Field on April 6 and April 12, 2025 for State Cup Games. Because the utilization includes a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

10.e. Recommended Approval of Agreement

Following an RFP in 2022, the Board approved a three-year agreement with Cross Safe at the March 18, 2024 Board Meeting to secure crossing guard services for Big Spring School District. Cross Safe has been purchased by All City Management Services, Inc. who has provided us with a [Consent Assignment of Crossing Guard Services Agreement](#).

The administration recommends the Board of School Directors approve the agreement as presented.

10.f. Recommended Approval of Student Trip

Clarissa Nace, Middle School Principal, recommends the following student trip:

- Horseback Riding at King's View Acres on Wednesday, April 16, 2025 for 8 middle school students selected through PBIS.

The administration recommends the Board of School Directors approve the student trip as presented.

11. New Business - Information Item

11.a. Contracted Staff Update

Dr. Nadine Sanders, Assistant Superintendent, provides the following Contracted Staff Update:

- David Colistra to serve as ESS Paraprofessional at the High School beginning March 18, 2025.
- Arianna DeVitis to serve as ESS Paraprofessional at the Middle School beginning March 18, 2025.
- Alexis Fearnbaugh to serve as ESS Paraprofessional at Newville Elementary beginning March 18, 2025.
- Amy Staver to transfer from the position of ESS Specialist MDS Paraprofessional at the Middle School to the position of Direct Care ESS Paraprofessional at the High School effective March 17, 2025.
- Hannah Young to serve as Behavior Technician in the New Story classroom at Oak Flat Elementary School.

11.b. Long-Term Substitutes through ESS the District's Substitute Agency

Dr. Nadine Sanders, Assistant Superintendent, recommends the following candidate to serve as long-term substitute teacher during the 2024-2025 school term:

- Bonnie Shields Mehls to serve as a long-term substitute Teacher at the Middle School from April 2, 2025 through May 28, 2025 during Jessica Kindon's leave of absence.

11.c. Public Notice of DIG Committee Meetings

Two additional 2024-2025 meetings for the DIG Committee will be held on March 31 and April 14, 2025 at 6:00 pm in the Middle School Commons and have been [advertised](#) in the March 12, 2025 edition of the Valley Times Star.

11.d. Local Advisory Executive Committee Meeting Minutes

The Local Advisory Executive Committee met on March 7, 2025 and Dr. Nadine Sanders, Assistant Superintendent, provided a copy of the [Meeting Minutes](#) from the committee.

12. Board Reports

12.a. Athletic Council - Ken Fisher, Mike Hippensteel, Frank Myers, and John Wardle - Meeting Dates: April 2 and June 4

12.b. Building and Property Committee - David Fisher, Mike Hippensteel, Robert Over, and John Wardle

12.c. Capital Area Intermediate Unit - Seth Cornman - Meeting Dates: March 27, April 24, May 22, and June 26

12.d. Cumberland Perry Area CTC - John Wardle and Mike Hippensteel - Meeting Dates: March 24, April 28, May 27, June 23, and July 28, 2025.

12.e. DIG Committee - Julie Boothe, Chair Seth Cornman and Lisa Shade - Meeting Dates: March 31 - 6:00 pm MS Commons, April 7 - 6:30 pm, April 14 - 6:00 pm MS Commons, May 5 - 6:30 pm, and June 2 - 6:00 pm

12.f. Finance Committee - Julie Boothe, Frank Myers, Robert Over, and Lisa Shade - Meetings: March 17, April 22, May 19, and June 2

12.g. Future Ready Comp Plan Board Reps - Ken Fisher and Lisa Shade

12.h. Policy Review and Development Committee - Seth Cornman, Julie Boothe, David Fisher, and John Wardle - Meetings: March 17, 2025 - 6:00 pm, April 22, 2025 - 6:00 pm, May 19, 2025 - 6:00 pm, and June 23, 2025 - 6:30 pm

12.i. South Central Trust - Seth Cornman

12.j. Tax Collection Committee - David Fisher - Meeting - April 14, 2025

12.k. Wellness Committee - Seth Cornman

12.l. Future Board Agenda Items

12.m. Superintendent's Report - Dr. Nicholas Guarente

13. Meeting Closing

13.a. Business from the Floor/Board Member Comment

13.b. Adjournment

Meeting adjourned at _____ pm, **March 17, 2025**

Next scheduled meeting is **April 7, 2025 at 7:30 pm**